

Beacon Academy Charter District 4124
 Board Meeting Minutes, June 12, 2025, 5:30PM.
 3415 Louisiana Ave N, Crystal, MN 55427
Beacon Academy is authorized by Innovative Quality Schools
 P.O Box 580, Hutchinson, MN 55350

I. Call to Order: Matheu Weidenbach called the meeting to order to at 5:53 p.m.

Roll Call: present at time of meeting unless otherwise noted

Name	Role	Present	Absent
Matheu Weidenbach	Board Member - President	x	
Melanie Spall	Board Member – Vice President	x	
Elizabeth Brobeck	Board Member- Secretary	x	
Norah Antil	Board Member	x	
Patty Blake	Board Member	x	
Matthew Goodman	Board Member	x	
Rasheda Jenkins	Board Member		x- absent
Stacey Ray	Board Member	x	
Mike Reeder	Ex-Officio	x	
Bridget Peterson	Ex-Officio		x- absent
Kris Gapinski	Board Recorder	x	
Miscellaneous Attendees: Bob Forman			

II. Pledge of Allegiance

III. Choral Reading of Beacon Academy Vision Statement

IV. Approval of Agenda

Motion:	To approve the agenda							
Made by:	Elizabeth Brobeck				Seconded by: Norah Antil			
Discussion:	N/A							
Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	abstain
	Rasheda Jenkins			x- absent	Matthew Goodman	x		
	Patty Blake	x			Melanie Spall	x		
	Elizabeth Brobeck	x			Norah Antil	x		
	Stacey Ray	x						
	Matheu Weidenbach	X						
Decision:	Motion passed							
Notes:	<ul style="list-style-type: none"> None 							

V. Public Comment: *In order to allow the Board to conduct the business of the school, members of the public are recognized only during this portion of the meeting. Anyone indicating a desire to speak during Public Comment will be acknowledged by the Board Chair. When called upon to speak, please state your name, connection to the school, and the topic you wish to address. All remarks should be addressed to the Board as a whole, not to any specific member(s) or to any person who is not a member of the Board. The Board Chair reserves the right to limit the time of Public Comment.*

Notes:
<ul style="list-style-type: none"> None

VI. Declaration of Conflict of Interest: *Board members read the agenda and disclose if they have any real or perceived conflict of interest with any agenda items.*

Notes:
<ul style="list-style-type: none"> None

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VII. Approval of Consent Agenda: *Consent Agenda items are considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items unless a board member or meeting attendee so requests, in which event the item will be removed as a Consent Agenda item and addressed.*

- a. Approval of Minutes
 - i. Regular Board Meeting- 2025.5.22
- b. Lightwave Library- contract for library management system
- c. Strategic Staffing- DAPE services
- d. Capernaum Pediatric Therapy- Physical Therapy services
- e. Stepping Stones Group- Speech Language Therapy Services
- f. Personnel Consent Agenda

Motion: To approve the consent agenda								
Made by: Melanie Spall				Seconded by: Elizabeth Brobeck				
Discussion: N/A								
Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	abstain
	Rasheda Jenkins			X- absent	Matthew Goodman	x		
	Patty Blake	x			Melanie Spall	x		
	Elizabeth Brobeck	x			Norah Antil	x		
	Stacey Ray	x						
	Matheu Weidenbach	X						
Decision: Motion passed								
Notes:								
<ul style="list-style-type: none"> • None 								

VIII. Board Reports

- a. Finance Committee
 - i. Enrollment report (informational)

Notes:								
<ul style="list-style-type: none"> • 522 currently • See with the summer spike and align to where they are coming from • Survey sent out to 5th grade to be families to see if they are coming back 								

- ii. Review/Approve May Financial Report

Motion: To approve May Financial report								
Made by: Melanie Spall				Seconded by: Stacey Ray				
Discussion:								
Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	abstain
	Rasheda Jenkins			x- absent	Matthew Goodman	x		
	Patty Blake	x			Melanie Spall	x		
	Elizabeth Brobeck	x			Norah Antil	X		
	Stacey Ray	x						
	Matheu Weidenbach	X						
Decision: Motion passed								
Notes:								
<ul style="list-style-type: none"> • 92% of the year done • ADM 518 • 21% projected ending fund balance as a % of expense budget 								

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- Projected debt service coverage ratio at June 30, 2025 1.19 (required 1.10)
- Projected days cash on hand without receivables at June 30, 2025 78 (required 60)
- Discussing with the bond people about refinancing and building lease

iii. May 2025 Supplemental Report – Check Register (informational)

Notes:

- none

b. Election Process

Motion: To update the agenda to adjust 8 b

Made by: Elizabeth Brobeck **Seconded by:** Patty Blake

Discussion:

Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	abstain
	Rasheda Jenkins			x- absent	Matthew Goodman	x		
	Patty Blake	x			Melanie Spall	x		
	Elizabeth Brobeck	x			Norah Antil	X		
	Stacey Ray	x						
	Matheu Weidenbach	X						

Decision: Motion passed

Notes:

-

i. Review/Approve Certified Election Results

Motion: To approve Election results

Made by: Elizabeth Brobeck **Seconded by:** Norah Antil

Discussion:

Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	abstain
	Rasheda Jenkins			x- absent	Matthew Goodman	x		
	Patty Blake	x			Melanie Spall	x		
	Elizabeth Brobeck	x			Norah Antil	X		
	Stacey Ray	x						
	Matheu Weidenbach	X						

Decision: Motion passed

- Notes:**
- Options to redo an election
 - One of the candidates decided to rescind their candidacy
 - Enough votes were cast to certify the election results
 - In the future, make sure the issues that happened will not happen again.
 - Election policy needs to be put into place, what to do if someone has an issue
 - What is the voting turn out difference between paper and digital?
 - Highest is 15%, otherwise it has been 10- 12%
 - Look over the policy for next year
 - Another form of communication- text messaging
 - IQS recommended to move forward with the election as is

c. Principal, Mike Reeder

i. Review/Approve Board Members Contracts

Motion: To approve Patricia Blake's contract

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Made by: Melanie Spall **Seconded by:** Elizabeth Brobeck

Discussion:

Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	abstain
	Rasheda Jenkins			x- absent	Matthew Goodman	x		
	Patty Blake			x-	Melanie Spall	x		
	Elizabeth Brobeck	x			Norah Antil	X		
	Stacey Ray	x						
	Matheu Weidenbach	X						

Decision: Motion passed

Notes:

- None

Motion: To approve Elizabeth Brobeck's contract

Made by: Stacey Ray **Seconded by:** Melanie Spall

Discussion:

Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	abstain
	Rasheda Jenkins			x- absent	Matthew Goodman	x		
	Patty Blake	x			Melanie Spall	x		
	Elizabeth Brobeck			x	Norah Antil	X		
	Stacey Ray	x						
	Matheu Weidenbach	X						

Decision: Motion passed

Notes:

- None

Motion: To approve Matthew Goodman's contract

Made by: Patty Blake **Seconded by:** Elizabeth Brobeck

Discussion:

Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	abstain
	Rasheda Jenkins			x- absent	Matthew Goodman			x
	Patty Blake	x			Melanie Spall	x		
	Elizabeth Brobeck	x			Norah Antil	X		
	Stacey Ray	x						
	Matheu Weidenbach	X						

Decision: Motion passed

Notes:

- None

Motion: To approve Norah Antil Grosklags' contract

Made by: Elizabeth Brobeck **Seconded by:** Stacey Ray

Discussion:

Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	abstain
	Rasheda Jenkins			x- absent	Matthew Goodman	x		
	Patty Blake	x			Melanie Spall			x
	Elizabeth Brobeck	x			Norah Antil	X		

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	Stacey Ray	x						
	Matheu Weidenbach	X						
Decision:	Motion passed							
Notes:	<ul style="list-style-type: none"> None 							
Motion:	To approve Melanie Spall's contract							
Made by:	Patty Blake				Seconded by: Norah Antil			
Discussion:								
Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	abstain
	Rasheda Jenkins			x-absent	Matthew Goodman	x		
	Patty Blake	x			Melanie Spall			x
	Elizabeth Brobeck	x			Norah Antil	X		
	Stacey Ray	x						
	Matheu Weidenbach	X						
Decision:	Motion passed							
Notes:	<ul style="list-style-type: none"> None 							

ii. Review/Approve Annual Designations

Motion:	To approve designations of depositories as noted							
Made by:	Melanie Spall				Seconded by: Stacey Ray			
Discussion:								
Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	abstain
	Rasheda Jenkins			x- absent	Matthew Goodman	x		
	Patty Blake	x			Melanie Spall	x		
	Elizabeth Brobeck	x			Norah Antil	X		
	Stacey Ray	x						
	Matheu Weidenbach	X						
Decision:	Motion passed							
Notes:	<ul style="list-style-type: none"> None 							
Motion:	To approve Authorized Bank Signers as noted							
Made by:	Patty Blake				Seconded by: Elizabeth Brobeck			
Discussion:								
Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	abstain
	Rasheda Jenkins			x- absent	Matthew Goodman	x		
	Patty Blake	x			Melanie Spall	x		
	Elizabeth Brobeck	x			Norah Antil	X		
	Stacey Ray	x						
	Matheu Weidenbach	X						
Decision:	Motion passed							
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Motion: To approve MDE designations as noted								
Made by: Eizabeth Brobeck				Seconded by: Melanie Spall				
Discussion:								
Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	abstain
	Rasheda Jenkins			x- absent	Matthew Goodman	x		
	Patty Blake	x			Melanie Spall	x		
	Elizabeth Brobeck	x			Norah Antil	X		
	Stacey Ray	x						
	Matheu Weidenbach	X						
Decision: Motion passed								
Notes:								
<ul style="list-style-type: none"> • None 								

Motion: To approve delegation of Authoiruty to make electronic funds transfer as noted								
Made by: Patty Blake				Seconded by: Melanie Spall				
Discussion:								
Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	abstain
	Rasheda Jenkins			x- absent	Matthew Goodman	x		
	Patty Biake	x			Melanie Spall	x		
	Elizabeth Brobeck	x			Norah Antil	X		
	Stacey Ray	x						
	Matheu Weidenbach	X						
Decision: Motion passed								
Notes:								
<ul style="list-style-type: none"> • None 								

iii. Lease Aid Application (informational)

Notes:
<ul style="list-style-type: none"> • Board of Education approved Beacon's request

iv. Authorizer Update – Mid-Year Report Follow Up

Notes:
<ul style="list-style-type: none"> • Person responsible for that portion of the score card, Mike is meeting with in June • Next year is the last year on Beacon's contract with IQS

v. Staffing Report- OT Position (informational)

Notes:
<ul style="list-style-type: none"> • Cost difference between contracting and hiring someone that is just for Beacon Academy • Save Beacon \$12,000- \$15,000 • Difference between an OT person and the DAPE person- OT was at Beacon every day- service minutes is the factor • Will be .9 FTE

vi. HSA Update (informational)

Notes:
<ul style="list-style-type: none"> • Moving from Optimum to Pinnacle

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d. Q-Comp Coordinator, Elizabeth Brobeck

i. Q-Comp EOY Updates (informational)

Notes:

- Individual Q-Comp goals- all teachers received full payout
- School-Wide Goal- Beacon Academy met the goal
- PLC goals- all grade levels made their goals

e. PTO, Emily Daniels

i. Beacon Dash and EOY Updates (informational)

Notes:

- Beacon Dash finished \$10,633.13
- PTO happy with the amount raised
- Outdoor basketball court has been started
- PTO wanted to thank John with helping with the basketball court
- Vice President and Treasurer will be stepping down
- 2 new people will be stepping in and are new to the PTO

f. Employee Retention and Compensation Committee

Notes:

- none

g. Marketing Committee

Notes:

- Website is live
- Access to update has been granted to Beacon
- Sign ups for summer events

h. Curriculum Committee

Notes:

- Northern Lights needs to be looked at 25-26

i. Governance Committee

Notes:

- All policies are in the SharePoint- school board

j. Executive Committee

i. Review/Approve Principal's Working Agreement

Motion: To approve annual designations

Made by: Melanie Spall

Seconded by: Elizabeth Brobeck

Discussion:

Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	abstain
	Rasheda Jenkins			x- absent	Matthew Goodman	x		
	Patty Blake	x			Melanie Spall	x		
	Elizabeth Brobeck	x			Norah Antil	X		
	Stacey Ray	x						

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	Matheu Weidenbach	X						
Decision:	Motion passed							
Notes:	<ul style="list-style-type: none"> None 							

ii. Charter Board Performance Assessment (informational)

Notes:
<ul style="list-style-type: none"> Board development plan Community member needed Cities will not allow postings Board committees have agenda and minutes? Most of the areas are strengths of the board There a few items that need a little bit more attention to

iii. Outgoing Member- Thank You

Notes:
<ul style="list-style-type: none"> Thank you to Elizabeth Brobeck for all of your work and support on the school board 6 years of service

iv. New Member Onboarding (informational)

Notes:
<ul style="list-style-type: none"> Welcome to Bob Forman for joining the school board

k. Action items

Notes:
<ul style="list-style-type: none"> None

IX. Adjournment

MOTION TO ADJOURN

Motion to adjourn at 7:40 pm forwarded by Matthew Goodman seconded by Elizabeth Brobeck. Approved unanimously.
 Meeting adjourned

Motion:	To adjourn meeting							
Made by:	Matthew Goodman				Seconded by:	Elizabeth Brobeck		
Discussion:								
Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	abstain
	Rasheda Jenkins			x- absent	Matthew Goodman	x		
	Patty Blake	x			Melanie Spall	x		
	Elizabeth Brobeck	x			Norah Antil	X		
	Stacey Ray	x						
	Matheu Weidenbach	X						
Decision:	Motion passed							
Notes:	<ul style="list-style-type: none"> none 							

Next Regular Meeting: July 17, 2025 at 5:30 pm

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Approved on July 17, 2025
Patty Blake, Secretary
Beacon Academy School Board