

**Beacon Academy Charter District 4124**  
 Board Meeting Minutes, October 9, 2025, 5:30PM.  
 3415 Louisiana Ave N, Crystal, MN 55427  
*Beacon Academy is authorized by Innovative Quality Schools*  
*P.O Box 580, Hutchinson, MN 55350*

**I. Call to Order: Matheu Weidenbach called the meeting to order at 5:36 p.m.**

Roll Call: present at time of meeting unless otherwise noted

Name	Role	Present	Absent
Matheu Weidenbach	Board Member - President	x	
Melanie Spall	Board Member – Vice President	x	
Patty Blake	Board Member- Secretary		x- absent
Stacey Ray	Board Member- Treasurer	X	
Norah Antil	Board Member	x	
Matthew Goodman	Board Member	x	
Rasheda Jenkins	Board Member		x-absent
Bob Forman	Board Member	X	
Mike Reeder	Ex-Officio	X	
Bridget Peterson	Ex-Officio	x	
Kris Gapinski	Board Recorder	x	
Miscellaneous Attendees: Joseph Yankton- parent Bonnie Jorgenson- IQS Tim Golden- IQS Zak Sharp Wipfli Audit			

**II. Pledge of Allegiance**

**III. Choral Reading of Beacon Academy Vision Statement**

**IV. Approve the Agenda**

<b>Motion:</b>	To approve the agenda with the edition of Feedback update on internal programming							
<b>Made by:</b>	Matthew Goodman				<b>Seconded by:</b>	Melanie Spall		
<b>Discussion:</b>								
<b>Vote:</b>	<b>Member</b>	<b>Yea</b>	<b>Nay</b>	<b>Abstain</b>	<b>Member</b>	<b>Yea</b>	<b>Nay</b>	<b>abstain</b>
	Rasheda Jenkins			x-absent	Matthew Goodman	x		
	Patty Blake			x-absent	Melanie Spall	x		
	Bob Forman	x			Norah Antil	x		
	Stacey Ray	X						
	Matheu Weidenbach	x						
<b>Decision:</b>	Motion passed							

**Notes:**

- N/A

**v. Public Comment:** *In order to allow the Board to conduct the business of the school, members of the public are recognized only during this portion of the meeting. Anyone indicating a desire to speak during Public Comment will be acknowledged by the Board Chair. When called upon to speak, please state your name, connection to the school, and the topic you wish to address. All remarks should be addressed to the Board as a whole, not to any specific member(s) or to any person who is not a member of the Board. The Board Chair reserves the right to limit the time of Public Comment.*

**Notes:**

- Joseph Yankton- parent- concern on accuracy of information in 6<sup>th</sup> grade social studies- information on Dakota

**vi. Declaration of Conflict of Interest:** *Board members read the agenda and disclose if they have any real or perceived conflict of interest with any agenda items.*

**Notes:**

- None

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vii. **Approval of Consent Agenda:** *Consent Agenda items are considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items unless a board member or meeting attendee so requests, in which event the item will be removed as a Consent Agenda item and addressed.*

- a. Approval of Minutes
  - i. Regular Board Meeting- 2025.9.18
- b. Policies
  - i. 407 Employee Right to Know – Exposure to Hazardous Substances
  - ii. 408 Subpoena of a School District Employee
  - iii. 409 Employee Publications, Instructional Materials, Inventions and Creations
  - iv. 10 Family and Medical Leave Act
  - v. 411 Nepotism Personnel Consent Agenda
- c. Personnel Consent Agenda

<b>Motion:</b> To approve the consent agenda								
<b>Made by:</b> Melanie Spall				<b>Seconded by:</b> Stacey Ray				
<b>Discussion:</b>								
<b>Vote:</b>	<b>Member</b>	<b>Yea</b>	<b>Nay</b>	<b>Abstain</b>	<b>Member</b>	<b>Yea</b>	<b>Nay</b>	<b>abstain</b>
	Rasheda Jenkins			x-absent	Matthew Goodman	x		
	Patty Blake			x-absent	Melanie Spall	x		
	Bob Forman	x			Norah Antil	x		
	Stacey Ray	X						
	Matheu Weidenbach	x						
<b>Decision:</b> Motion passed								
<b>Notes:</b>								
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vi. **Board Reports**

- a. Finance Committee
  - i. Enrollment report (informational)

<b>Notes:</b>								
<ul style="list-style-type: none"> <li>• 531 enrollment</li> <li>• A little delay with Digital Fruit system with some forms. All is taken care of and is running</li> <li>• ADM 501- some errors that are being reconciled</li> <li>• Any additional training need to be done?</li> <li>• Data on October withdrawals?</li> <li>• Is there a way to add the information to the report for withdrawals? Yes</li> <li>• People on waitlist- are they being contacted?</li> <li>• How is it feeling in MS with almost a full classroom? Feeling good as a whole, very noticeable, room feels tight at times, shorten time periods are taking time to get use to</li> </ul>								

- ii. Review/Approve FY25 Audit Report

<b>Motion:</b> To approve the FY25 Audit report								
<b>Made by:</b> Stacey Ray				<b>Seconded by:</b> Bob Forman				
<b>Discussion:</b>								
<b>Vote:</b>	<b>Member</b>	<b>Yea</b>	<b>Nay</b>	<b>Abstain</b>	<b>Member</b>	<b>Yea</b>	<b>Nay</b>	<b>abstain</b>
	Rasheda Jenkins			x-absent	Matthew Goodman	x		

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	Patty Blake			x-absent	Melanie Spall	x		
	Bob Forman	X			Norah Antil	x		
	Stacey Ray	X						
	Matheu Weidenbach	x						
<b>Decision:</b>	Motion passed							
<b>Notes:</b>	<ul style="list-style-type: none"> <li>Fiscal year 2025- July 1, 2024 to June 30, 2025</li> <li>Opinion on report is unmodified</li> <li>Beacon Academy has no significant contingencies</li> <li>Beacon Academy had a sample of 12 bills- in that sample 4/12 were paid outside of the 35 day window</li> <li>Financial snapshot- fund balance where it should be and is at expected amount</li> <li><b>Clean Audit- Beacon Academy achieved the highest audit opinion an auditor can give</b></li> </ul>							

iii. Review/Approve September Financial Report

<b>Motion:</b>	To approve the September financial report							
<b>Made by:</b>	Matthew Goodman				<b>Seconded by:</b>	Melanie Spall		
<b>Discussion:</b>								
<b>Vote:</b>	<b>Member</b>	<b>Yea</b>	<b>Nay</b>	<b>Abstain</b>	<b>Member</b>	<b>Yea</b>	<b>Nay</b>	<b>abstain</b>
	Rasheda Jenkins			x-absent	Matthew Goodman	x		
	Patty Blake			x-absent	Melanie Spall	x		
	Bob Forman	X			Norah Antil	x		
	Stacey Ray	X						
	Matheu Weidenbach	x						
<b>Decision:</b>	Motion passed							
<b>Notes:</b>	<ul style="list-style-type: none"> <li>¼ of the way through the fiscal year</li> <li>78 days cash on hand projected as of June 30, 2026- 60 days is required</li> <li>1.31 debt service coverage ratio projected as of June 30, 2026- 1.10 is required</li> <li>31% projected ending fund balance as a % of expense budget</li> <li>This budget adds 2% to the budget</li> </ul>							

iv. September 2025 Supplemental Report – Check Register (informational)

<b>Notes:</b>	<ul style="list-style-type: none"> <li>Can the fire extinguisher inspection fee be paid by FOB? It can be paid either way</li> </ul>
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b. Principal, Mike Reeder  
 i. Authorizer Update (informational)

<b>Notes:</b>	<ul style="list-style-type: none"> <li>Bonnie and Tim visit today in the building and board meeting</li> <li>FastBridge tests prepping for conferences</li> </ul>
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ii. Staffing Report (informational)

<b>Notes:</b>	<ul style="list-style-type: none"> <li>Process of hiring an EL teacher</li> <li>Para position open</li> </ul>
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iii. Top Administration Goals (informational)

<b>Notes:</b>	<ul style="list-style-type: none"> <li>Some goals are part of the strategic planning goals/board/ERCC- around teacher pay</li> <li>Academic growth</li> <li>Improve positive climate</li> </ul>
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- Maintain healthy financial status
- Improve operational efficiency and streamlining

c. Employee Retention Compensation Committee

**Notes:**

- Talked about what want to be done
- Master salary scale
- Accurate job descriptions school wide
- Gift cards
- Mental health peer support groups

d. Marketing Committee

**Notes:**

- Digital Fruit update- photographer/videography came in for new pictures and videos for the website

e. Curriculum Development

**Notes:**

- Looking into math intervention materials
- Looking into MS English
- Looking into reading intervention materials

f. Governance Committee

**Notes:**

- PFML MN Paid Family Leave
- ESST Earned Sick and Safe Time
- Looking for guidance from the board to create these policies- should have been updated last year

g. Feedback Update on Internal Programming- closed meeting

<b>Motion:</b> To approve closing the meeting								
<b>Made by:</b> Stacey Ray		<b>Seconded by:</b> Melanie Spall						
<b>Discussion:</b>								
<b>Vote:</b>	<b>Member</b>	<b>Yea</b>	<b>Nay</b>	<b>Abstain</b>	<b>Member</b>	<b>Yea</b>	<b>Nay</b>	<b>abstain</b>
	Rasheda Jenkins			x-absent	Matthew Goodman	x		
	Patty Blake			x-absent	Melanie Spall	x		
	Bob Forman	X			Norah Antil	x		
	Stacey Ray	X						
	Matheu Weidenbach	x						
<b>Decision:</b> Motion passed								
<b>Notes:</b>								
<ul style="list-style-type: none"> <li>• 13D.05 Subd. 2(b) for closed meeting</li> </ul>								

Reopen at 8:24 pm- no decision was made

h. Executive Committee

**Notes:**

- Strategic palnning

i. Action items

**Notes:**

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- Training provided for office staff- MDE MARSS training
- Website workflow- matrix

**vii. Adjournment**

**MOTION TO ADJOURN**

Motion to adjourn at 8:25pm forwarded by seconded by. Approved unanimously.  
 Meeting adjourned

<b>Motion:</b>	To adjourn meeting							
<b>Made by:</b>	Matthew Goodman				<b>Seconded by:</b> Stacey Ray			
<b>Discussion:</b>								
<b>Vote:</b>	<b>Member</b>	<b>Yea</b>	<b>Nay</b>	<b>Abstain</b>	<b>Member</b>	<b>Yea</b>	<b>Nay</b>	<b>abstain</b>
	Rasheda Jenkins			x-absent	Matthew Goodman	x		
	Patty Blake			x-absent	Melanie Spall	x		
	Bob Forman	X			Norah Antil	x		
	Stacey Ray	X						
	Matheu Weidenbach	x						
<b>Decision:</b>	Motion passed							

**Notes:**  
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Next Regular Meeting: October 9, 2025 at 5:30 pm  
 Next Board Retreat: October 29, 2025 at 5:15 pm

Approved on November 20, 2025  
**Patty Blake, Secretary**  
 Beacon Academy School Board