

Beacon Academy Charter District 4124
 Board Meeting Minutes, November 20, 2025, 5:30PM.
 3415 Louisiana Ave N, Crystal, MN 55427
Beacon Academy is authorized by Innovative Quality Schools
P.O Box 580, Hutchinson, MN 55350

I. Call to Order: Matheu Weidenbach called the meeting to order at 5:49 p.m.

Roll Call: present at time of meeting unless otherwise noted

Name	Role	Present	Absent
Matheu Weidenbach	Board Member - President	x	
Melanie Spall	Board Member – Vice President	x	
Patty Blake	Board Member- Secretary	x	
Stacey Ray	Board Member- Treasurer	X	
Norah Antil	Board Member	x	
Matthew Goodman	Board Member	x	
Rasheda Jenkins	Board Member	x	
Bob Forman	Board Member	X	
Mike Reeder	Ex-Officio	X	
Bridget Peterson	Ex-Officio		x-absent
Kris Gapinski	Board Recorder	x	
Miscellaneous Attendees: Kate Wessel 5 th grade parent Krystal Brasted 5 th grade parent			

II. Pledge of Allegiance

III. Choral Reading of Beacon Academy Vision Statement

IV. Approve the Agenda

Motion:	To approve the agenda with the addition of board development and training plan under exec							
Made by:	Matthew Goodman				Seconded by: Patty Blake			
Discussion:								
Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	abstain
	Rasheda Jenkins	x			Matthew Goodman	x		
	Patty Blake	X			Melanie Spall			x-absent
	Bob Forman	x			Norah Antil	x		
	Stacey Ray	X						
	Matheu Weidenbach	x						
Decision:	Motion passed							

Notes:
<ul style="list-style-type: none"> N/A

v. Public Comment: *In order to allow the Board to conduct the business of the school, members of the public are recognized only during this portion of the meeting. Anyone indicating a desire to speak during Public Comment will be acknowledged by the Board Chair. When called upon to speak, please state your name, connection to the school, and the topic you wish to address. All remarks should be addressed to the Board as a whole, not to any specific member(s) or to any person who is not a member of the Board. The Board Chair reserves the right to limit the time of Public Comment.*

Notes:
<ul style="list-style-type: none"> How is discipline is handled Responsive classroom- how is it implemented, how is it follow up with staff after the first year Concern with pattern at Beacon of teachers leaving and lack of classroom management from teachers Pattern of instability of structure in the classroom

vi. Declaration of Conflict of Interest: *Board members read the agenda and disclose if they have any real or perceived conflict of interest with any agenda items.*

Notes:

Beacon Academy Charter District 4124
 Board Meeting Minutes, November 20, 2025, 5:30PM.
 3415 Louisiana Ave N, Crystal, MN 55427
Beacon Academy is authorized by Innovative Quality Schools
P.O Box 580, Hutchinson, MN 55350

- None

vii. **Approval of Consent Agenda:** *Consent Agenda items are considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items unless a board member or meeting attendee so requests, in which event the item will be removed as a Consent Agenda item and addressed.*

- a. Approval of Minutes
 - i. Regular Board Meeting- 2025.10.9
- b. Policies
 - i. 423 Employee- Student Relationships
 - iii. 424 license status
- c. Beacon Bylaws 2025
- d. Personnel Consent Agenda
- e. INDIGO Education- SPED Coordinator Transitional Support

Motion: To approve the consent agenda with pulling policy 424 and personal consent agenda								
Made by: Melanie Spall				Seconded by: Stacey Ray				
Discussion:								
Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	abstain
	Rasheda Jenkins	x			Matthew Goodman	x		
	Patty Blake	X			Melanie Spall	x		
	Bob Forman	x			Norah Antil	x		
	Stacey Ray	X						
	Matheu Weidenbach	x						
Decision: Motion passed								
Notes:								
•								

424 license status

Motion: To approve policy 424 license status								
Made by: Melanie Spall				Seconded by: Bob Forman				
Discussion:								
Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	abstain
	Rasheda Jenkins	x			Matthew Goodman	x		
	Patty Blake	X			Melanie Spall	x		
	Bob Forman	x			Norah Antil	x		
	Stacey Ray	X						
	Matheu Weidenbach	x						
Decision: Motion passed								
Notes:								
• What is the procedure that is in place that this policy will be upheld? With this policy, it is the job of the principal to designate a staff member.								

Beacon Academy Charter District 4124
 Board Meeting Minutes, November 20, 2025, 5:30PM.
 3415 Louisiana Ave N, Crystal, MN 55427
Beacon Academy is authorized by Innovative Quality Schools
P.O Box 580, Hutchinson, MN 55350

f. Personnel Consent Agenda

Motion: To approve personnel consent agenda with Tammy Vo middle school math resignation on 12/1/25 and Nicole Osinde para resignation on 11/14/25								
Made by: Patty Blake				Seconded by: Stacey Ray				
Discussion:								
Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	abstain
	Rasheda Jenkins			x- absent	Matthew Goodman	x		
	Patty Blake	X			Melanie Spall	x		
	Bob Forman	x			Norah Antil	x		
	Stacey Ray	X						
	Matheu Weidenbach	x						
Decision: Motion passed								
Notes:								
•								

5 minute recess

Reconvene at 6:38 pm

VIII. Board Reports

a. Finance Committee

i. Enrollment report (informational)

Notes:								
<ul style="list-style-type: none"> • ADM 510 at the most recent report- officially • Dates needed to be fixed- it has been corrected • 521 students enrolled • Drop reasons- transportation issues, unhappy with the standard that Beacon was holding them to, moved out of state, 15 day drop 								

ii. Review/Approve October Financials

Motion: To approve the October Financials								
Made by: Matthew Goodman				Seconded by: Rasheda Jenkins				
Discussion:								
Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	abstain
	Rasheda Jenkins	x			Matthew Goodman	x		
	Patty Blake	x			Melanie Spall			x-absent
	Bob Forman	X			Norah Antil	x		
	Stacey Ray	X						
	Matheu Weidenbach	x						
Decision: Motion passed								
Notes:								
<ul style="list-style-type: none"> • 33% of the fiscal year complete • 31% projected ending fund balance as a % of expense report • \$2,718,454 projected end fund balance • Estimated cash balance as of June 30, 2026- \$1,769,139 • Days cash on hand projected as of June 30,2026- 73 required is 60 days • Budgeted ADM 501 • Projected debt service coverage ratio at June 30, 2026- 1.31 required is 1.10 • Projected days cash on hand with receivables at June 30, 2026- 134 								

Beacon Academy Charter District 4124
 Board Meeting Minutes, November 20, 2025, 5:30PM.
 3415 Louisiana Ave N, Crystal, MN 55427
Beacon Academy is authorized by Innovative Quality Schools
P.O Box 580, Hutchinson, MN 55350

iii. October 2025 Supplemental Report – Check Register (informational)

Notes:

- discussion

iv. PFMLA update (informational)

Motion: To approve Beacon Academy to absorb the full cost of the PFMLA through June 30, 2026

Made by: Matthew Goodman **Seconded by:** Patty Blake

Discussion:

Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	abstain
	Rasheda Jenkins	x			Matthew Goodman	x		
	Patty Blake	x			Melanie Spall	x		
	Bob Forman	X			Norah Antil			x
	Stacey Ray	X						
	Matheu Weidenbach	x						

Decision: Motion passed

Notes:

- \$48,000 approximately will be how much it will cost Beacon

v. Payroll Reconciliation (informational)

Notes:

- Employee that was incorrectly paid, gave the money back

b. Principal, Mike Reeder
 i. Authorizer Update (informational)

Notes:

- Renewal year with IQS
- Taking Beacon Academy for another 5 years
- Continuous improvement plan- turned into IQS at the end of October

ii. Staffing Report (informational)

Notes:

- EL- have been turned down twice
- Currently looking at references
- SPED Coordinator assistance from Indigo
- Feedback from SPED team as to what they would like from a SPED Coordinator- best way to have roles to serve Beacon

iii. Technology Security Update (informational)

Notes:

- As a building moving to log into a computer and then a secondary log in
- Fishing training for staff is being recommended

iv. Digital Fruit Update (informational)

Notes:

- 260 applications received
- 125 offers accepted
- 48.2% acceptance rate
- Form an Ad Hoc committee- in place for 3 months- employee needs, personal touch, what are other needs

Beacon Academy Charter District 4124
 Board Meeting Minutes, November 20, 2025, 5:30PM.
 3415 Louisiana Ave N, Crystal, MN 55427
Beacon Academy is authorized by Innovative Quality Schools
P.O Box 580, Hutchinson, MN 55350

Motion: To approve an Ad Hoc committee for organizational and process efficiency for a period of 3 months								
Made by: Melanie Spall				Seconded by: Stacey Ray				
Discussion:								
Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	abstain
	Rasheda Jenkins	x			Matthew Goodman	x		
	Patty Blake	x			Melanie Spall	x		
	Bob Forman	X			Norah Antil	x		
	Stacey Ray	X						
	Matheu Weidenbach	x						
Decision: Motion passed								
Notes:								

c. Employee Retention Compensation Committee

Notes:
<ul style="list-style-type: none"> • Job descriptions • Increase to master scale closer to surrounding districts • Staff retention • Continue to have equity for incoming people- hiring bonus

d. Marketing Committee

Notes:
<ul style="list-style-type: none"> • none

e. Curriculum Development

Notes:
<ul style="list-style-type: none"> • none

f. Governance Committee

Notes:
<ul style="list-style-type: none"> • Bylaws -clarification and reorganization

g. Executive Committee

i. Define Long Term Goal and Short-Term Objectives

Notes:
<ul style="list-style-type: none"> •

c. Finalize Board Assessment and Development Plan

i. Complete our board development plan based on assessment results

Motion: To approve board assessment and development and training plan	
Made by: Stacey Ray	Seconded by: Matthew Goodman
Discussion:	

Beacon Academy Charter District 4124
 Board Meeting Minutes, November 20, 2025, 5:30PM.
 3415 Louisiana Ave N, Crystal, MN 55427
Beacon Academy is authorized by Innovative Quality Schools
P.O Box 580, Hutchinson, MN 55350

Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	abstain
	Rasheda Jenkins	x			Matthew Goodman	x		
	Patty Blake	x			Melanie Spall	x		
	Bob Forman	X			Norah Antil	x		
	Stacey Ray	X						
	Matheu Weidenbach	x						

Decision: Motion passed

Notes:

- areas of improvement- Charter School Board Performance Assessment
- Improve board committees
- Adopt bylaws- updated
- Strategic plan
- Succession planning of the board
- Improve board member records
- New member onboarding
- Improve process for
- Improve board training
- Charter source training

i. Investors Call (informational)

Notes:

- Went well
- They are very pleased with where Beacon is headed and what have done

ii. Authorizer Update Invoices (informational)

Notes:

- Dates of lates
- Dates of early payments

iii. Training- Parliamentary Procedure

Notes:

- By-laws, policies, Robert's Rules of Order

h. Action Items

i. Website testing (All)

Notes:

- Areas that need to be improved- discussed during Digital Fruit

ii. MARSS Reporting (Mike Reeder)

Notes:

- Checklist for MARSS

Adjournment

MOTION TO ADJOURN

Motion to adjourn at 8:pm forwarded by seconded by. Approved unanimously.
 Meeting adjourned

Beacon Academy Charter District 4124
 Board Meeting Minutes, November 20, 2025, 5:30PM.
 3415 Louisiana Ave N, Crystal, MN 55427
Beacon Academy is authorized by Innovative Quality Schools
P.O Box 580, Hutchinson, MN 55350

Motion: To adjourn meeting								
Made by: Melanie Spall			Seconded by: Stacey Ray					
Discussion:								
Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	abstain
	Rasheda Jenkins	x			Matthew Goodman	x		
	Patty Blake	x			Melanie Spall	x		
	Bob Forman	X			Norah Antil	x		
	Stacey Ray	X						
	Matheu Weidenbach	x						
Decision: Motion passed								
Notes:								
•								

Next Regular Meeting: December 18, 2025 at 5:30 pm

Approved on December 18, 2025
Patty Blake, Secretary
Beacon Academy School Board