

Board Committee Meeting Minutes

Committee	Date	Time	Location
Executive Committee	08/07/2026	4:30PM	Conference Room 1

Members Present	Members Absent
Patty Blake, Matheu Weidenbach, Dr. Curtis Windham, Stacey Ray, Melanie Spall	

Notes

1. Roles and Responsibilities Update

- a. Office team member is leaving 8/7 which has led to an office restructuring
- b. Communications and coordination (including enrollment) will be moved to Julie and Alyssa will run as Operations Coordinator. This afforded some cap to allow for an office assistant in the front and two running the front of house office.
- c. Review Special Education topics include responsibilities
- d. Still a need to find a .5 facilities addition to help with the needs around this building

2. SPED Updates

- a. STARS program
 - i. We have a behavior teacher for STARS but there is a need for academic teacher for this program
 - ii. Need overall as IEPs and 504s continue to grow. There will be a continued need in this area and one we will discuss growing over time.
 - iii. MOE – maintenance of effort. We did not meet our MOE needs in the FY26 school year. Because of staff changes, this threshold did not get met.
 - iv. Possible restructure need from top down. Discussion happening with Deena and updates to follow.

3. Working Dates

- a. Dr. Windham has broken down contract into days to look for any inconsistencies and issues.

4. Staff Orientation Week

- a. Food needs which would required some funding will go through EdFIN. Look for those changes.

5. Looking at the Calendar

- a. July 15th 2027 board meeting needs to be changed to July 22nd. The meeting on the 10th of June will be moved June 24th.

Action Items

Action Item	Responsible	Due Date
-------------	-------------	----------

1. Add Organizational Structure and Job Responsibilities to ED Report for Board Mtg	Patty	Before next board meeting
2. Pay Scales in Sharepoint	Patty	Asap
3. Creates Meetings on Outlook Board Meeting	Patty	Asap
4. Training topic added for this month's board meeting (Student Learning Requirements of IQS Contract)	Training to topic to Patty	
5. Send Brady Financial training topic and put in the agenda for this month	Mat	Asap
6. July 15 th 2027 board meeting needs to be changed to July 22 nd . The meeting on the 10 th of June will be moved June 24 th .	N/A	Next Board Meeting
7. Board Committee Level Sign Ups at board meeting in August	Patty	Next Board Meeting

Adjournment Time 5:52 PM
