

Beacon Academy Charter District 4124
 Board Meeting Minutes, July 16, 2026, 5:30PM.
 3415 Louisiana Ave N, Crystal, MN 55427
Beacon Academy is authorized by Innovative Quality Schools
P.O Box 580, Hutchinson, MN 55350

I. Call to Order: Melanie Spall called the meeting to order at 5:32 p.m.

Roll Call: present at time of meeting unless otherwise noted

Name	Role	Present	Absent
Matheu Weidenbach	Board Member - President	x	
Melanie Spall	Board Member – Vice President		x
Patty Blake	Board Member- Secretary	x	
Stacey Ray	Board Member- Treasurer	x	
Norah Antil	Board Member	x	
Matthew Goodman	Board Member	x	
Rasheda Jenkins	Board Member		x
Hope Reeves	Board Member	x	
Grant Windham	Ex-Officio	x	
Myla Johnson	Ex-Officio		x
Eldred Bach	Ex-Officio	x	
Brady Hoffman	Business Manager	x	
Miscellaneous Attendees: Julie Wahl			

II. Pledge of Allegiance

III. Choral Reading of Beacon Academy Vision Statement

IV. Approve the Agenda

Motion:	To approve the agenda							
Made by:	Matthew Goodman				Seconded by:	Norah Antil		
Discussion:								
Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	abstain
	Rasheda Jenkins			x-absent	Matthew Goodman	x		
	Patty Blake	X			Melanie Spall			x-absent
	Hope Reeves	x			Norah Antil	x		
	Stacey Ray	X						
	Matheu Weidenbach	x						
Decision:	Motion passed							
Notes:								
• N/A								

- v. Public Comment:** *In order to allow the Board to conduct the business of the school, members of the public are recognized only during this portion of the meeting. Anyone indicating a desire to speak during Public Comment will be acknowledged by the Board Chair. When called upon to speak, please state your name, connection to the school, and the topic you wish to address. All remarks should be addressed to the Board as a whole, not to any specific member(s) or to any person who is not a member of the Board. The Board Chair reserves the right to limit the time of Public Comment.*

Notes:
• None

- vi. Declaration of Conflict of Interest:** *Board members read the agenda and disclose if they have any real or perceived conflict of interest with any agenda items.*

Notes:
• None

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- vii. Approval of Consent Agenda:** *Consent Agenda items are considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items unless a board member or meeting attendee so requests, in which event the item will be removed as a Consent Agenda item and addressed.*

- a. Approval of Minutes
 - i. Regular Board Meeting – 2026.06.18
- b. School Board Calendar Meeting Schedule Draft 2026-2027
- c. Word Play – Beacon Academy Speech Language Pathology Agreement SY 26-27
- d. WD Tech Service Proposal
- e. Vanguard Cleaning Systems Service Agreement SY 26-27
- f. School Nutrition Programs Renewal of Vended Meal Contract SY 26-27
- g. 'Stepping Stones Group Contract

Motion:		To approve the consent agenda						
Made by:		Stacey Ray			Seconded by:		Hope Reeves	
Discussion:								
Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	abstain
	Rasheda Jenkins			x-absent	Matthew Goodman	x		
	Patty Blake	X			Melanie Spall			x-absent
	Hope Reeves	x			Norah Antil	x		
	Stacey Ray	X						
	Matheu Weidenbach	x						
Decision:		Motion passed						
Notes:								
N/A								

Notes:
Rasheda Jenkins arrived 5:37pm

VIII. Board Reports

- a. Finance Committee
 - i. Enrollment report (informational)

Notes:
- Enrollment report was a bit delay due to summer closing and transition, current enrollment is in the Executive Directors report below - Budget is aligning with enrollment which is a good trend

- ii. Review/Approve June Financials

Notes:
- Audit is scheduled for the second week of August - Couple of items to point out : cash in the bank at the end of June - Should end with a debt to service covenant of 1.18 - Salaries have been accounted for already in our budget. We wouldn't expect this to move or shift much with the upcoming audit - Expenses will go up and shift with the end of our year, which is why this is labeled preliminary - Where we are sitting now with expenses are healthy and under budget. Nothing alarming sticks out and in a good financial standing as we wrap up the fiscal year. - Question was raised if anything in the budget has stuck out or that we should be aware of. Brady mentioned benefits can shift more than we may be aware of and are an important area to tighten up. - Insurance estimates and benefits may jump a bit, we tried to be conservative in our budget to account for this. Generally good news on where we are landing from a debt service coverage ratio and days cash on hand (currently 102).

Motion:	To approve the June Financial report
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Made by: Stacey Ray					Seconded by: Matthew Goodman			
Discussion:								
Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	abstain
	Rasheda Jenkins	x			Matthew Goodman	x		
	Patty Blake	X			Melanie Spall			x-absent
	Hope Reeves	x			Norah Antil	x		
	Stacey Ray	X						
	Matheu Weidenbach	x						
Decision: Motion passed								
Notes:								
•								

iii. June 2026 Supplemental Report – Check Register (Informational)

Notes:
• No questions

Motion: To add an agenda item for an annual reorganization								
Made by: Hope Reeves					Seconded by: Stacey Ray			
Discussion:								
Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	abstain
	Rasheda Jenkins	x			Matthew Goodman	x		
	Patty Blake	X			Melanie Spall			x-absent
	Hope Reeves	x			Norah Antil	x		
	Stacey Ray	X						
	Matheu Weidenbach	x						
Decision: Motion passed								
Notes:								
N/A								

Motion:		To approve Patty Blake as school board secretary for the 2026-2027 school year						
Made by:		Rasheda Jenkins			Seconded by:		Hope Reeves	
Discussion:								
Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	abstain
	Rasheda Jenkins	x			Matthew Goodman	x		
	Patty Blake			x-abstain	Melanie Spall			x-absent
	Hope Reeves	x			Norah Antil	x		
	Stacey Ray	X						
	Matheu Weidenbach	x						
Decision:		Motion passed						
Notes:								
N/A								

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Motion: To approve Stacey Ray as school board treasurer for the 2026-2027 school year								
Made by: Rasheda Jenkins			Seconded by: Patty Blake					
Discussion:								
Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	abstain
	Rasheda Jenkins	x			Matthew Goodman	x		
	Patty Blake	X			Melanie Spall			x-absent
	Hope Reeves	x			Norah Antil	x		
	Stacey Ray	X						
	Matheu Weidenbach	x						
Decision: Motion passed								
Notes:								
N/A								

Motion: To approve Melanie Spall as school board vice chair for the 2026-2027 school year								
Made by: Stacey Ray				Seconded by: Rasheda Jenkins				
Discussion:								
Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	abstain
	Rasheda Jenkins	x			Matthew Goodman	x		
	Patty Blake	X			Melanie Spall			x-absent
	Hope Reeves	x			Norah Antil	x		
	Stacey Ray	X						
	Matheu Weidenbach	x						
Decision: Motion passed								
Notes:								
N/A								

Motion: To approve Mat Weidenbach as school board chair for the 2026-2027 school year								
Made by: Stacey Ray				Seconded by: Hope Reeves				
Discussion:								
Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	abstain
	Rasheda Jenkins	x			Matthew Goodman	x		
	Patty Blake	X			Melanie Spall			x-absent
	Hope Reeves	x			Norah Antil	x		
	Stacey Ray	X						
	Matheu Weidenbach	x						
Decision: Motion passed								
Notes:								
N/A								

Notes:	
- Committee sign ups for this year will go out via email and you can respond to Mat regarding which committees you are interested in being part of. - In addition to committee work, please be more thoughtful or pointed in covering events/tours. We as a board will look out for a calendar from Julie regarding events that board members should be present for.	

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- Question was raised about keeping finance with the main group at board meetings vs in meeting form. There is no issue having a meeting where quorum is met as long as minutes and agendas are documented. It does seem that finance discussion during the board meeting seems to be working well. Would we like to keep finance as part of the board.

- b. Executive Director, Grant Windham
 - i. Introduction
 - ii. Executive Director Report (informational)

Notes:

- Dr. Windham will include the Executive Directors report each month so we can see what is being worked on and highlights we may need.
- There will also be a document, which will be sent to staff during the start of school, outlining roles and responsibilities for office and admin staff
- This report will also include an enrollment report. Current enrollment is 569 for the 26-27 school year
- Budgeted ADM is 510
- Question was raised about two grades who have one more over enrolled by one student for next year. Is this a policy we would want to continue of over enrolling by a few students to account for a natural drop or leave our cap where it is?
- After discussion, the group seems comfortable over enrolling by at least one student per grade. We can then look at the data and make a decision at the board level if necessary.
- The office team will look into the data of adding one over capacity and should a formal change be needed admin will come back to the board.
- Offer was put out for a 5th grade teacher
- 7th / 8th English had a few interviews, those are in pursuit
- 2nd grade position is also being interviewed this week

- c. Employee Retention and Compensation Committee

Notes:

- None

- d. Marketing Committee (informational)
 - i. Crystal Frolics update (informational)
 - ii. Nite to Unite updated (informational)

Notes:

- Officially registered for Nite to Unite August 4th 6-8pm
- Fire truck and hot dogs are for sure happening
- Setting a time we serve food so we can avoid running to the store or adding extra financial burden
- Marketing has reached out to Crystal Frolics but has not heard back yet. We are looking into this event when the communication has been cleared.
- No booth has been secure as of yet.

- e. Curriculum Committee (informational)

Notes:

- None

- f. Governance Committee (informational)

Notes:

- Moving to Beacon this year. Looking to start again in August on Tuesdays.

- g. Executive Committee (informational)
 - i. Removal of Ad Hoc Committee

Motion: To dissolve the Ad Hoc committee

Made by: Stacey Ray

Seconded by: Rasheda Jenkins

Discussion:

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	Rasheda Jenkins	x			Matthew Goodman	x		
	Patty Blake	X			Melanie Spall			x-absent
	Hope Reeves	x			Norah Antil	x		
	Stacey Ray	x						
	Matheu Weidenbach	x						
Decision: Motion passed								
Notes:								
•								

ii. Removal of Mike Reeder as Authorized Signor

Motion: To remove Mike Reeder as authorized signer on Choice Bank Account								
Made by: Rasheda Jenkins				Seconded by: Matthew Goodman				
Discussion:								
Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	abstain
	Rasheda Jenkins	x			Matthew Goodman	x		
	Patty Blake	X			Melanie Spall			x-absent
	Hope Reeves	x			Norah Antil	x		
	Stacey Ray	x						
	Matheu Weidenbach	x						
Decision: Motion passed								
Notes:								
•								

h. Action items

Notes:	
• New running document for this school year. As items are completed please let Patty know and she will keep this documented up to date.	

IX. Adjournment

MOTION TO ADJOURN

Motion to adjourn at 6:38 pm forwarded by Norah Antil seconded by Stacey Ray. Approved unanimously.
 Meeting adjourned

Motion: To adjourn meeting at 6:58pm								
Made by: Patty Blake		Seconded by: Rasheda						
Discussion:								
Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	abstain
	Rasheda Jenkins	x			Matthew Goodman	x		
	Patty Blake	x			Melanie Spall			x-absent
	Hope Reeves	x			Norah Antil	x		
	Stacey Ray	x						
	Matheu Weidenbach	x						

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Decision:	Motion passed
Notes:	
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Next Regular Meeting: August 27th, 2026 at 5:30 pm

Approved on 09/01/2026
Patty Blake, Secretary
Beacon Academy School Board